



RESOURCES COMMITTEE
School Board Office
Via MS Teams
September 15, 2020 – 6:00 p.m.

A G E N D A

1. CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES

We are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation, and acknowledge the three nations SD62 works with directly in our schools: Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation, Nuu-chah-nulth. (words gifted by the three nations SD62 works with)

2. REPORT

3. PRESENTATIONS (10 min.)

4. NEW BUSINESS

- 4.1 Catchment Review – Windy Beadall
- 4.2 Royal Bay Expansion Update – Windy Beadall
- 4.3 Transportation – Tracey Syrota
- 4.4 Safe Return to School Funding - Harold Cull

5. ADJOURNMENT

6. NEXT MEETING DATE: October 13, 2020



Committee Report of Resources Committee Meeting via MS Teams August 26,2020

Present:

- Bob Beckett, Trustee (Committee Chair)
- Wendy Hobbs, Trustee (Committee Member – **Acting Chair**)
- Allison Watson, Trustee (Committee Member)
- Ravi Parmar, Trustee
- Margot Swinburnson, Trustee
- Krista Leakey, SPVPA
- Bruce Woodcock, CUPE
- Amanda Dowhy, SPEAC
- Scott Stinson, Superintendent & CEO
- Harold Cull, Secretary Treasurer
- Stephanie Hedley-Smith, Associate Superintendent
- Dan Haley, Executive Director, HR
- Farzaan Nusserwanji, Executive Director, IT
- Nora Reid, Strategic HR Manager
- Steve Tonnesen, Manager, IT

1. **CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**

The meeting was called to order at 7:00 pm by the A/Committee Chair, Wendy Hobbs acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

2. **COMMITTEE REPORT**

It was recognized that the Committee Report for the June 9, 2020 Resources Committee Meeting was presented and accepted by the Board at their June 23rd meeting.

3. **PRESENTATIONS**

There were no presentations.

4. **NEW BUSINESS**

4.1 Return to School Plan – Safety/Transportation

- The Committee reviewed the safety and transportation portions of the District's Return to School plan as presented at the Education Policy Committee meeting of August 25th

- The District has communicated the overall plan to the public and now is in the process of gathering feedback on the plan as it continues to be revised to meet the needs of the District
- Staff will be asking registered riders to confirm if transportation services are still required given the current return plan
- Once the riders are confirmed, the Transportation Department will update the routes, communicate any changes to the riders in order for transportation services to begin on September 14th

4.2 19/20 Financial Year End Summary

- Staff provided the Committee with an update of the unaudited financial results for the 19/20 year as compared to the quarter 3 forecast shared with the Committee in May
- The District was projecting a surplus of \$1.294 m for the year and actual results were \$2.477 m with the variance largely due to the unexpected benefit savings as a result of the pandemic
- The expected accumulated surplus of \$4.198 m (3.45% of expenditures) ended up being \$4.797 m (4%) as contemplated by the Board as they approved a 4% contingency for the end of the year only
- The Committee also discussed the financial risks (enrolment, pandemic, growth) and the potential impact these risks could have on the 20/21 year

4.3 HR Plan Update and Priorities

- Staff presented the revised HR Operational Plan based on the following goals:
 - 1) Attraction and Recruitment
 - 2) Engagement and Wellness
 - 3) Performance and Growth
- The HR work completed to date was also discussed as well as the upcoming work planned for the next year
- The Plan's priorities were also highlighted:
 - a) Competencies
 - b) On-off boarding
 - c) Recruitment
 - d) Engagement
 - e) Performance
 - f) Workforce Planning
 - g) Recognition
- It was confirmed that there is structural funding within the budget to implement the HR Operational Plan

4.4 IT Plan Update

- Staff provided an update on the IT projects started and completed over the summer
- The Executive also provided 2 options for the Committee to comment on in regards to providing student devices

Option 1 – focus on getting secondary schools to a 1:1 ratio (students to devices)

Option 2 – move to a baseline at each school level:

- Elementary = K to 2 1:4; 3 to 5 1:3
- Middle = 1:2
- Secondary = 1:2

- The Committee asked about breakage and replacement rates required to maintain the proposed ratios
- The potential costs of each option were discussed and the impact on the budget in regards to sustainability
- Staff were also asked if students could bring in their own devices and the impacts around controlling these devices were also discussed
- Option 2 (equity) was the favorable option and seemed to be more aligned with the District's Strategic Plan
- The consensus was to start with Option 2 and work towards getting to the ratios considered in Option 1

4.5 Capital Project Summary Update

- Staff reviewed the capital projects completed over the summer and the great work completed by our staff was recognized by the Committee

5. **ADJOURNMENT AND NEXT MEETING DATE:** September 15, 2020

Committee Info Note

Resource Committee Meeting

September 15, 2020

Agenda Item: 4.1 Catchment Review: Catchment Options

Background: The Board had requested that District staff begin the process of re-drawing school catchment boundaries for the school district primarily as a result of two new schools coming on-line in September of 2020. In the month of April, the Board of Education adopted the attached “Catchment Review Guiding Principles” to help guide and direct the District’s catchment review process. The Consultation group gathered information from the public through “Thoughtexchange” and reported the results to the Board.

The members of the Consultation Group, has reviewed many variations of catchment changes with the following context:

- Policy F-502 “School Catchment Areas and Student Placement”, allows the Board to review catchment areas “as required”
- The School Act, section 75 (1) and (2) says that “a board must establish for each school ... a catchment area ...”. Therefore, we are required by legislation to establish catchment boundaries for new schools.
- Part of the process will require extensive public consultation.
- The catchment review process will take into consideration future school expansions in order to minimize impact to student transitions

Staff are bringing forward two options for Resource Committee input and Board consideration to send out to the public for their input. These options have taken into consideration the Guiding Principles and future expansions.

Option #10 and #20- shared changes

- Boundary changes to Ruth King, David Cameron, Colwood, Willway and Happy Valley
- Pexsisen_u will consist of students from Happy Valley, David Cameron and Willway catchments
- Ruth King students who live south of Goldstream and East of Peatt will attend David Cameron
- Colwood students who live north of the Island Highway will attend David Cameron.
- Royal Roads families will attend Colwood.
- Belmont Secondary will have 3 feeder middle schools (Lellum, Spencer and Ecole John Stubbs) and Royal Bay will have 1 (Dunsmuir)
- Consider relocating the District Belmont Zone French Immersion program to Royal Bay

Option # 10 highlights

- Colwood Elementary population will drop significantly

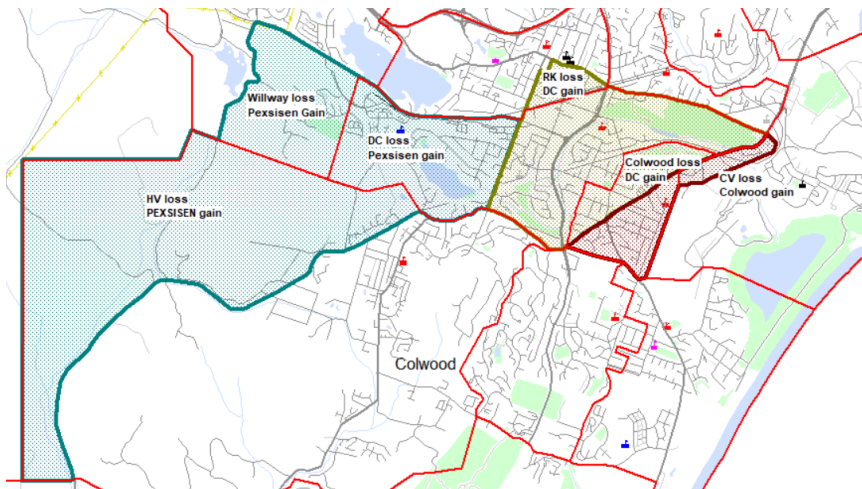
Option #20 highlights

- Boundary changes to Crystal View.
- Belmont Park families will attend Colwood
- Crystal View population will drop significantly
- Consider relocating the District French Immersion program from Millstream to Crystal View

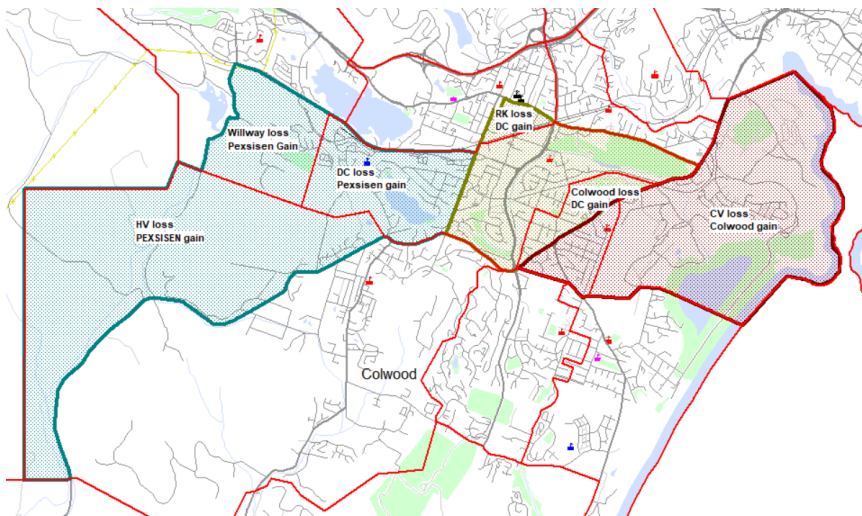
Next Steps

- Sept. 2020 - Board supports Option #10 and #20
- October 2020 - Thought exchange on these options for public consultation
 - Presentation for input on the 2 options
- December 2020 - Board makes the final decision on the option that will be accepted
- January 2021 - Public is informed of the decision

Option #10- Regular Elementary Map



Option #20- Regular Elementary Map



Committee Info Note
Resource Committee Meeting
September 15, 2020
Agenda Item: 4.4 – Safe Return to School Funding

Background

- As per the recent government announcements (press release attached), the District is receiving both provincial (\$.873 m) and federal funding (up to ~\$4.600 m) to help funding the District’s Return to School Plan
- The summary of these funding sources can be summarized as follows:

Use	Provincial	Federal – Phase 1	Federal – Phase 2	Total
Masks	\$.044 m			
Hand Hygiene	\$.188 m			
IT Equipment	\$.064 m			
Cleaning Supplies	\$.105 m			
Cleaning Frequency	\$.472 m			
Total	\$.873 m	\$2.088 m	+\$2.233 m	\$5.194 m

Provincial Funding

- As discussed at the August Resources Committee meeting, the provincial funding has been spent per the criteria supplied by government:
 - a) Masks have been purchased, received and distributed
 - b) Hand hygiene stations, IT equipment and cleaning supplies have been ordered
 - c) Additional spare custodians hired and temporary postings are being filled

Federal Funding - Sources

- Since the last Committee meeting, the federal government has announced funding in the amount of \$2.000 b to support the provincial efforts in returning students and staff safely to school
- It has also been announced that BC's share of the funding is \$242.000 m and that it will be received in two installments (September and January) and is required to be spent prior to the end of the school year
- The provincial government has received the first installment of \$121.000 m and has allocated this amount in the following manner:

\$101.100 m	Public school districts
\$7.800 m	Private school districts
<u>\$12.100 m</u>	Contingency reserve
\$121.000 m	Total first installment

- The contingency has been established in the event that additional funding is required by the system as we head into the flu season
- If it is not required to address unexpected occurrences, it will be released back into the system so the District could receive up to another \$223,000 of the first installment
- Assuming the government does not hold back any of the 2nd installment, the District can expect to receive \$2.233 m

Federal Funding – Uses

- Both the federal and provincial governments have indicated that there will be flexibility on how districts can use the federal funding with a focus on health and safety measures, more personal protection equipment and increasing the capacity for remote learning
- Further details indicate the intent is to fund the district's Return to School Plans in the following areas:
 - Staffing
 - Learning Resources
 - Training
 - Equipment & Supplies
 - Before & After School Care
- The District is in the early stages of defining how the money will be spent

- There is a definite need in staffing additional teaching and support positions for the gradual return to school through the remote learning option
- This will take up a significant portion of the funding depending on how long the transition back into the classroom will take
- Other large components of the spending plan include:
 - ✓ replacement salaries for the new hires and existing staff
 - ✓ incremental transportation costs due to additional routes
 - ✓ investment in the District's heating, ventilation and air conditioning (HVAC) systems
 - ✓ barriers to protect students and staff
 - ✓ additional supervision support as the cohort model is implemented
- Staff have reached out to our employee groups for input and we would like to continue that discussion with the Resources Committee

✕ B.C. has declared a state of emergency. Learn about [COVID-19 health issues.](#) | [B.C.'s Response to COVID-19.](#)
British Columbia News

New federal funding builds on plans for a safe back to school

<https://news.gov.bc.ca/23001>

Thursday, September 3, 2020 1:15 PM

[VIEW TRANSLATIONS](#)

Victoria - Building on the Province's \$45.6-million investment to support a safe restart for B.C.'s schools, additional funding from the federal government will allow schools to expand health and safety measures, purchase more personal protective equipment (PPE) and increase capacity for remote learning.

"Our province is taking the best, science-based public health advice and planning to have as many children as possible back in classrooms this fall, which is why we have been talking with the federal government about the need for more resources for our schools," said Rob Fleming, Minister of Education. "We are appreciative of this additional support to provide more resources to districts and independent school authorities, so they can continue providing ongoing learning opportunities in a safe way."

To support B.C.'s COVID-19 response for K-12 education, the federal government is providing \$242.4 million in one-time funding for the 2020-21 school year, with the first half of the payment expected to be received in September. Funding will be allocated to public school districts based primarily on student enrolment. B.C.'s Ministry of Education is initially allocating \$101.1 million to school districts, \$8.0 million to independent schools and reserving \$12.1 million for emerging COVID-19 related issues between September and December 2020. The ministry is expected to receive up to an additional \$121.2 million in January, which will be allocated out at that time.

On Aug. 26, Fleming directed school districts and independent schools to contact all families in their school communities to confirm if they planned for their child to attend school classes in September or if they would need remote learning options. Over the past week, schools have reported that the majority of students are returning to full-time, in-class instruction. However, some families are looking for remote options and transition programs.

The funding will support school districts to hire and train more teachers and support staff for remote learning; purchase additional software licences, electronic course materials and textbooks; purchase computers or tablets; and create Wi-Fi hubs and internet access in remote and Indigenous communities.

School districts and independent schools will be able to spend the funding in the following areas, based on local needs:

Learning resources and supports

- Implementation of online and remote learning options
- Hiring additional teachers and staff
- Training for staff
- On-call teachers costs and other on-call staff
- Mental health support for students and staff

Health and safety

- Increasing staff and covering salary costs for additional hours needed to meet health and safety guidelines in schools
- Improving air systems in schools, such as heating, ventilation and air conditioning improvements, portable air scrubbers and increased utility costs
- Increasing hand hygiene, including additional handwashing and hand sanitizing stations, installing touchless faucets or additional supplies
- Installing plexiglass and other barriers, providing outdoor learning spaces, and adapting classrooms and school buses to minimize physical contact
- Purchasing additional cleaning supplies such as sprayers or fogger machines for frequent cleaning and disinfecting high-touch surfaces
- Purchasing additional masks, face shields or other PPE as needed

Transportation

- Cover additional transportation costs to have fewer students on buses and/or to accommodate new school schedules and additional routes
- Supporting alternative transportation strategies, such as assisting with gas costs for parents who transport their children to school

Before- and after-school child care

- Opening up more space and covering the cleaning costs for before- and after-school care so that groups can be smaller and to ensure students can remain within their learning groups
- Additional staff to support before- and after-school care during the pandemic

These one-time provincial and federal COVID-19 funding investments build on the record levels of funding schools are already receiving, with \$546 million of new money in B.C.'s Budget 2020 for K-12 education.

Quick Facts:

- The federal government has committed to provide provinces and territories \$2 billion in new federal funding to support the adaptation of the education sector to ensure a safe return to class in the fall.
- B.C.'s Ministry of Education has developed a five-stage approach to operate schools, depending on risk of transmission and guidance from the provincial health officer. This helps school districts know what to expect if there is a significant change to school operations required as part of B.C.'s response to the COVID-19 pandemic.

Learn More:

For more info on back-to-school plans, learning groups and health and safety guidelines, visit: <https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-return-to-school>

Media Contacts

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Translations

Translation files are incoming and will be available shortly.