

Committee Report of Resources Committee Meeting of May 14, 2024 via MS Teams

Present: Christine Lervold, Trustee (Committee Chair)
Ebony Logins, Trustee (Committee Member)
Paul Block, Superintendent & CEO
Harold Cull, Secretary Treasurer
Monica Braniff, Deputy Superintendent
Ed Berlando, STA
Trudy Court, CUPE
Tom Davis, SPEAC
Ceilidh Deichmann, SPVPA
Mhairi Bennett, Director, Facilities
Randy Cobb, Manager, Transportation
David Lee-Bonar, Assistant Secretary Treasurer
Nicole Gestwa, IT

1. **CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**

The meeting was called to order at 6:03 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)

The Chair provided Trudy Court the opportunity to discuss with the Committee some of the upcoming events to celebrate CUPE 459's 60th anniversary.

2. **COMMITTEE REPORT**

The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated April 9, 2024, at its Public Board Meeting dated April 23, 2024.

3. **PRESENTATIONS**



4. BUSINESS

4.1 23/24 Quarter 3 Financial Forecast – David Lee Bonar

Staff provided a 23/24 Quarter 3 Financial Forecast update to the Resources Committee. There is a forecasted savings of \$620,473 from the budget at this time which will result in a \$2.473M or 1.5% unrestricted operating surplus at June 30, 2024. Staff also updated the draft multi-year financial plan which included the above noted surplus and the impacts that benefits have on the surplus. Staff will continue to monitor the district's financials until the end of the school year in order to confirm the actual amount of unrestricted operating surplus.

4.2 24/25 Bus Registration and Student Tracking Project Update – Randy Cobb

Bus Registration for the 24/25 school year opened in March and was paused April 30, to establish routes. The registration process will continue after May 1st with rides assigned pending sufficient room on bus routes. So far, 3,800 riders have registered for next school year. Given that the Board passed 1st reading of the 24/25 Annual Budget Bylaw at their April meeting which included a rider fee of \$300/rider and a reduced number of routes, staff will reach out to those registered to confirm that transportation services are still being requested if a route is to be assigned. Routes for the 24/25 year are currently being developed based on the registered riders to date and the pending budget decisions to be made.

As discussed at the September and March Committee meetings, staff are preparing for a transportation student tracking pilot project for implementation in June of this year. The pilot project will be conducted in the Milnes Landing family of schools where approximately 25% of our riders reside and the limited number of schools will allow for a manageable test of the system. The Committee discussed the main dates for the project and remaining schedule of the rollout. This includes installation of the hardware and the training required for drivers and staff. The Committee also discussed some of the expected challenges with the project and the opportunity to resolve these issues during the month of June.

4.3 24/25 Annual Budget Decision Making Process – Harold Cull

The Board of Education approved an Ethical Decision-Making Framework (EDMF) to be used for significant decisions being made at the Board level. A discussion of the practicality of the EDMF was had in relation to the annual budget development process. The Committee discussed the safety and relationship considerations and how best to connect with students on the Board's decision-making processes.



4.4 25/26 Capital Plan Submission – Mhairi Bennett

The District is required to submit a 5-year Capital Plan to the Ministry of Education and Child Care by June 30th for Major Capital and September 30th for Minor Capital. Staff are preparing a plan for the Board's consideration at the June 2024 meeting. The Committee discussed the initial plan of priorities with staff bring back the finalized Major Capital Plan for review and support in June and the Minor Capital Plan in September.

5. **ADJOURNMENT AND NEXT MEETING DATE:** June 11, 2024

