


Public Notice – Board of Education Online Public Meeting

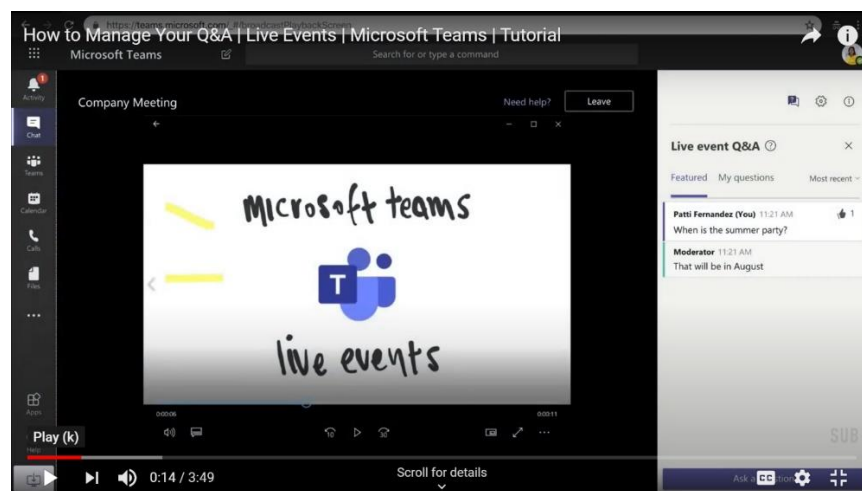
A public meeting of the Education-Policy Committee for School District 62 (Sooke) **will be held on Oct. 3, 2023 at 6:00 pm.**

Please note that all Public Board and Committee meetings are now held in person at the District School Board Office, located at 3143 Jacklin Road, Victoria.

To participate in the meeting please click on this link: <https://jump.sd62.bc.ca/Education-PolicyCommittee-Oct-3-2023>

<https://support.office.com/en-us/article/attend-a-live-event-in-teams-a1c7b989-ebb1-4479-b750-c86c9bc98d84>

- Anyone who has the link can attend the online meeting without logging in to MS Teams.
- Members of the public have the opportunity to ask questions related to agenda items discussed at the meeting:
 - Select the **Q&A**  function on the right side of the screen.
 - When asking a question using the Q&A function, please identify yourself. **Anonymous questions will not be responded to.**
 - A reminder for Stakeholder groups to use the **Q&A** function.
 - Members of the media can direct their questions to the Communications Manager at School District 62 for response following the meeting.



If you have questions regarding the meeting and how to access it that aren't answered in the link above please email info@sd62.bc.ca.



EDUCATION-POLICY COMMITTEE

School Board Office
Via MS Teams
October 3, 2023 – 6:00 p.m.

A G E N D A

1. **CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES**
We are honoured to be meeting on the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Nuu-chah-nulth: Pacheedaht Nation. We also recognize some of our schools reside on the traditional territory of the Esquimalt Nation and Songhees Nation.
2. **Opening Remarks from Chair, Allison Watson**
3. **COMMITTEE REPORT** of September 12, 2023 Education-Policy Committee meeting (attached) **Pg. 3**
4. **BAA COURSE PROPOSALS**
There are no BAA course proposals for this meeting.
5. **REVIEW OF POLICIES/REGULATIONS** (attached)
 - a. Draft Revised Policy C-210 "Placement of Students" – Dave Strange and Denise Wehner **Pg. 6**
6. **NEW BUSINESS** (attached)
 - a. Education-Policy Work Plan 2023-24 – Paul Block **Pg. 8**
 - b. Safe Schools Presentation – Vanessa White **Pg. 12**
7. **FOR INFORMATION**
 - a.
8. **FOR FUTURE MEETINGS**
9. **ADJOURNMENT AND NEXT MEETING DATE:** Nov. 7, 2023



**COMMITTEE REPORT OF THE
EDUCATION-POLICY COMMITTEE
School Board Office
September 12, 2023 – 6:00 p.m.**

Present: Allison Watson, Trustee (Committee Chair)
Cendra Beaton, Trustee (Committee Member)
Trudy Spiller, Trustee
Christina Kempenaar, STA
Lou Leslie, CUPE
Nevada Kaludjar, SPEAC
Georgette Walker, SPVPA
Paul Block, Deputy Superintendent
Scott Stinson, Superintendent/CEO
Monica Braniff, Associate Superintendent
Dave Strange, Associate Superintendent

Regrets: Russ Chipps, Trustee (Committee Member)

Guests: Denise Wehner and Laura Schwertfeger

1. **CALL TO ORDER AND ACKNOWLEDGMENT OF FIRST NATIONS TERRITORIES**

We are honoured to be meeting on the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Nuu-chah-nulth: Pacheedaht Nation. We also recognize some of our schools reside on the traditional territory of the Esquimalt Nation and Songhees Nation.

2. **Opening Remarks from Chair, Allison Watson**

Chair Watson opened the meeting with acknowledgment of the territory that she visited over the summer and invited members of the committee to also share their own travels and the lands upon which they visited. Chair welcomed members back to the school year and thanked them for their contributions to the Education-Policy Committee.

3. **COMMITTEE REPORT** of June 6, 2023, Education-Policy Committee meeting

The committee report for the June 6, 2023 Education-Policy Committee meeting was received by the committee. No errors or omissions were noted.

4. **BAA COURSE PROPOSALS**

There are no BAA course proposals for this meeting.

5. **REVIEW OF POLICIES/REGULATIONS**

a. Committee Review of Mandate for the Education-Policy Committee – Allison Watson and Paul Block

Chair Watson suggested that the committee review its mandate at the start of every year. The mandate, as outlined in Regulation A-340, was reviewed by the committee. Members agreed that this is an accurate reflection of their work. There was a comment from the floor concerning the Ministry of Education moving to Ministry of Education and Child Care, and that as such, the committee needs to also reflect intentionality for the Child Care portion. Other comments were shared regarding the need to review outdated language.

Recommended Motion:

That the Board of Education of School District 62 (Sooke) direct the Governance Committee to review Administration Regulation A-340 for the purpose of updating context and language.

b. Draft New Policy and Regulations B-335 “Communicating Student Learning and Reporting” - Dave Strange

Associate Superintendent Strange reviewed the draft new “Communicating Student Learning and Reporting” policy and regulations. These changes bring the district into compliance with the revised Ministry Reporting Order (July 1, 2023). Input was gathered through the collective efforts of partner groups under the leadership of Denise Wehner, District Principal of Curriculum Transformation. Appreciation was given for the work of the committee, including its communication with parents and staff. STA gave feedback about a suggested shift in wording from “learning challenges” to “learning progress”, this change has now been reflected in the revised policy and regulations. There was discussion on “IE” and when it may carry on beyond the school year (only in grades 9-12 and when certain criteria are met). There are funding implications to this decision, and it can only happen when there is an expectation for completion of the learning outcomes.

Recommended Motion:

That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft new Policy and Regulations B-335 “Communicating Student Learning and Reporting”.

6. **NEW BUSINESS**

a. Presentation - HSHP Table to The Village Initiative – Dave Strange

Associate Superintendent Strange reviewed the district’s previous work in relation to Comprehensive School Health. The initial intent of this group was to invite representation from partner groups and build relationships. The Healthy Schools, Healthy People table continued to evolve and moved to include senior staff from a variety of organizations including MCFD, IH, local municipalities and the school district. The HSHP table formally became The Village Initiative (TVI) with the district as a founding member. The work of this committee is done by staff with information then coming back to the Board. TVI is reviewing the roles of its members and their relationship with the Board’s various agencies.

The mandate of this group is:

1. To work collaboratively to address space needs.
2. To better coordinate our services and avoid competition for resources.

SPVPA spoke to the valuable relationships and services coming through this group. Deputy Superintendent Block shared that TVI is meeting to begin the initial conversations that may lead towards a Foundry coming to the region. The partnerships are looked highly upon, and we are seeing powerful results from this collaboration. Appreciation was shared for the leadership of Cindy Andrew.

b. Global Stewardship – Denise Wehner and Laura Schwertfeger

This presentation reviewed the language of Global Stewardship and Global Citizenship, including its definition and connection to the District Strategic Plan. Ms. Wehner and Ms. Schwertfeger looked at current initiatives in the district that speak to Global Citizenship and Stewardship, including the Global and Intercultural Skills Program (GISP) currently at Royal Bay Secondary School. Seventeen Global Sustainable Development Goals have become the foundation for professional learning and resources in the Sooke District. Ms. Wehner and Ms. Schwertfeger shared opportunities that the district is exploring to provide educators and students experiences in developing global stewardship and citizenship. Interest in this area is continuing to be strong with a keen interest in outdoor learning and in the area of cultural awareness and sensitivity. CUPE asked about the role of support staff and how they will also be brought along in this journey of learning. SPEAC is wondering how this program will bring together children with various English language skills. Appreciation was shared with Ms. Wehner and Ms. Schwertfeger for their work in reviewing the variety of available opportunities within the district. Staff are moving forward with this broad-based framework upon which we can attach many opportunities unless the Board wishes staff to pursue a different direction. As work unfolds through this school year, staff will bring back a review of the various initiatives, including collaboration with NIE and its voice within global citizenship.

7. **FOR INFORMATION**

a. Research Project Approval – Berenyi, Cynthia – “Investigating Social-Emotional and Mindfulness Techniques to Enhance Learning, Development and Well-Being for Children”

This will be through informed consent and done with a current staff member in the district.

b. Research Project Approval – Gu, Zhimei – “Cat5 National Data Collection Study”

This is a standardized, norm referenced test. The research project is being shared with teachers to see if there is any interest in participation.

8. **FOR FUTURE MEETINGS**

9. **ADJOURNMENT AND NEXT MEETING DATE:** Oct. 3, 2023

Meeting adjourned at 7:49



Committee Info Note
Education-Policy Committee Meeting
October 3, 2023
Agenda Item 5a: Draft Revised Policy C-210
“Placement of Students”

Background

In 2021, Administrative Regulations C-210 were updated. Regulations C-210 outlines the processes and procedures for registration and placement of students. This year work was done to review and update the accompanying Policy language to ensure consistency.

Context

Personalized learning acknowledges that not all students learn successfully at the same rate, in the same learning environment, and in the same ways. The BC Curriculum is organized as competency based and promotes opportunities for teachers to meet the learning needs of all learners on a continuum. In this sense, the curriculum is ‘uncovered’ at the level which is appropriately challenging for each individual student and individual student learning needs can be addressed with age-based peers.

Recommended Motion:

That the Board of Education of School District 62 (Sooke) give Notice of Motion to draft revised Policy C-210 “Placement of Students”.

Respectfully,

Dave Strange
Associate Superintendent

Denise Wehner & Janine Brooks
District Principals

School District #62 (Sooke)

PLACEMENT OF STUDENTS	No.: C-210
	Effective: June 27/95 Revised: Reviewed: Oct. 3/23

SCHOOL BOARD POLICY

The Board supports the three basic principles of learning which guide all aspects of curriculum development and instructional practice in the schools of British Columbia. These are:

- people learn in different ways and at different rates;
- learning is both an individual and a social process;
- learning requires the active participation of the learner.

The Board understands that these principles require that provision must be made in each classroom for student learning needs, styles and rates.

The Board acknowledges that **not all students learn at the same rate, in the same learning environment, in the same ways. It involves the provision of individualized and responsive instruction and assessment opportunities.** Learning is a developmental process that proceeds in a unique way for each student. ~~and that the assessment and evaluation of student progress as well as the reporting on that student's progress must contribute to continued learning for the student.~~ The Board recognizes that controlled research studies consistently demonstrate that the effects of grade retention (failing) on student achievements are negative **and have impacts beyond the classroom.**

Therefore, it is Board policy that the placement of students Kindergarten through Grade 8 will be with their age level peers.



Committee Info Note
Education-Policy Committee Meeting
October 3, 2023
Agenda Item 6a: Education-Policy Committee Work Plan

Background:

Presented as a recent innovation and structure to support the committee's work, the Education-Policy Committee Work Plan provides notice and shares processes relevant to the committee, stakeholders and the public. The plan is a dynamic document and will be subject to change and additions as the school year progresses and needs emerge.

Context

The intention of the work plan is to build capacity across our system regarding Board committee structures and governance while seeking to increase engagement through clear communication, accessibility and understanding. The Education-Policy Committee work plan will act as a "Northern Star" planning tool for committee members and staff providing predictability and direction for quality engagement and governance.

Respectfully,

Paul Block, Deputy Superintendent

October 3, 2023

Education-Policy Committee Work Plan for 2023/24

Presentations: Process

Senior Educational staff (Associates & District Principals) are requested to consider presentations that share information with the committee and, by extension, the Board of Education that have direct connection to the Strategic Plan and District Operational Plan(s). The focus generally is on introducing new programming or re-visiting current programming that is undergoing revisions. School-based presentations that have a district impact are encouraged through District Principals that are collaborating with school-based PVP.

Committee members, through the Chair, may request presentation topics that fit within the terms of reference of the committee for the Board's consideration.

The Board of Education may direct staff through motion to bring forward presentations that, by extension, provide information to the Board on educational programming.

At this time, the following presentations are being considered and planned for the 2023/24 school year:

October: Safe Schools

November: TBD

December: WestShore Post-Secondary Programming Update

January: Westshore Post-Secondary – SD62 Programming

February: SD62 Continuing Education Programming

March: Blended Learning Pathways: Elementary & Middle

April: SD62 K-12 Summer Programs

May: TBD

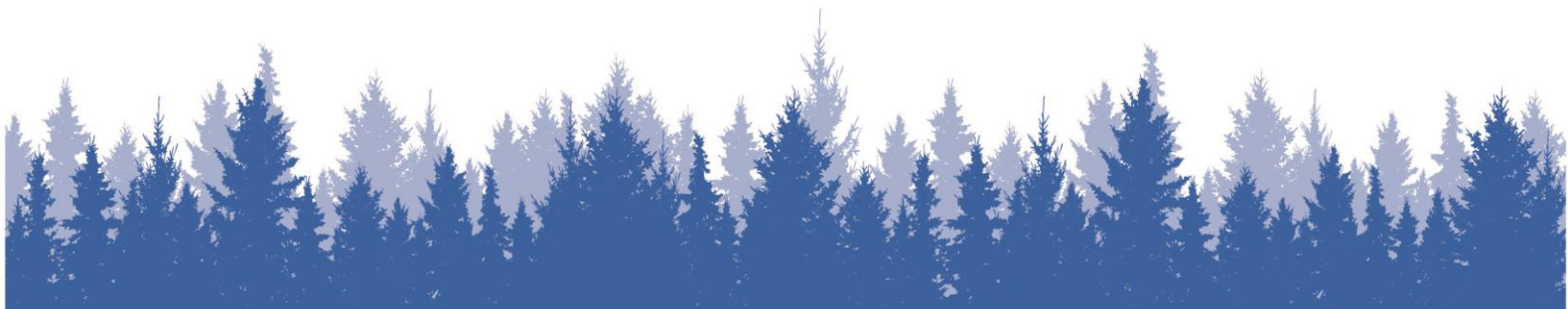
June: TBD

Policies or New Business:

Process: Policy Review or Introduction

Senior Educational staff (Executive team, Associates & District Principals) review policies on an annual basis. Criteria considered when selecting policy revision work to bring forward to the committee are:

- a) Date Review: Each policy, regulation or bylaw have dates published when they were last reviewed. Efforts are made to ensure that policies are current.



- b) When Ministry policy, legislation or *School Act* amendments are introduced provincially, this triggers the need to review and revise policy based on new provincial directions.
- c) Introduction of a new policy: in response to an innovation or a need to clarify and set guidelines that supports good governance.

Process: New Business Topics

The Board of Education may request through motion, that senior staff introduce a topic and generate dialogue and information for the Board and stakeholders to consider. Senior staff may request an opportunity to introduce a topic under new business to consult and receive feedback from stakeholders and public through the committee structure. Issues would need to align with Strategic Plan and District Operational Plan(s) and fall under the mandate of the committee as articulated in Policy & Regulations A-340 (generally speaking student achievement and learning, programming, learning resources and innovations related to learning).

The Board of Education may direct staff through motion to introduce, review or consult via new business presentations that by extension provide information to the Board, stakeholders and the public on educational programming.

At this time, the following reports, presentations and policies are proposed and being prepared for the committee in the 2023/24 school year:

October:

- a) Policy C-210 "Placement of Students"

November:

- a) Quarter 1 Strategic Plan Report
- b) Feeding Futures Update
- c) Eagle Ridge School Naming Presentation

December:

- a) Revision/Replacement of Existing Policy C-220 "Student Records" and F-330 "Document Retention"

January:

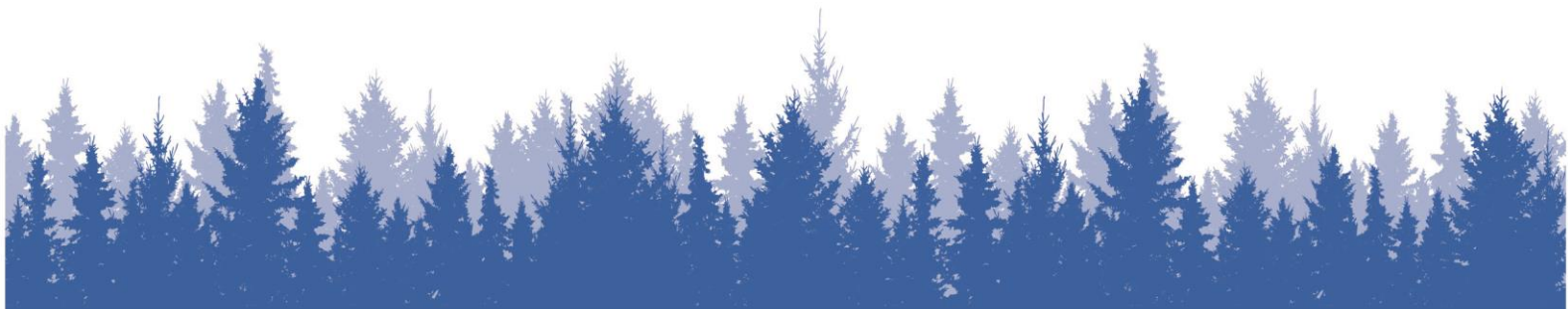
- a)

February:

- a) Na'tsa'maht Enhancement Agreement Mid-Year Report
- b) Quarter 2 Strategic Plan Report to Board

March:

- a) School Codes of Conduct



April:

a)

May:

a) Quarter 3 Strategic Plan Report to Board

June:

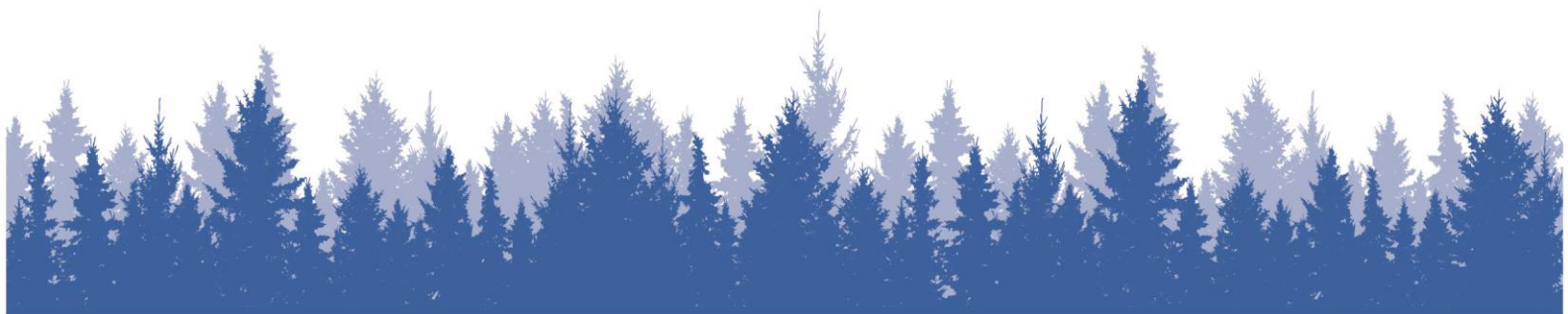
- a) Feeding Futures Year-End Report
- b) SD62 Operational Plan 2024-25

Board Authorized Authority Courses (BAA)

BAA courses are submitted by teachers and/or PVP as they see fit over the course of the year. There is a template to support and guide staff to submit for consideration. If the Education-Policy Committee (trustee members) support the course submission, they will recommend its approval through motion for the entire Board to consider at the next Board of Education meeting. Pending Board approval, the course is submitted to the Ministry for accreditation and administrative processes before it appears in the Ministry of Education and Child Care course catalogue for use in SD62.

Research Projects:

Research proposals are advanced to the Superintendent for review and approval. This portion of the agenda is a notice to the system of the research project and that it has been approved to be conducted in the school district. This is not an approval process; it is an informational/communication function.



**Committee Info Note
Education-Policy Committee Meeting
October 3, 2023
Agenda Item 6b: Safe Schools Presentation**

Purpose:

The Safe Schools presentation is to inform the Board of Education and its stakeholders on the work of the Safe Schools team, both in prevention and response, in support of our school communities.

Background:

- The Safe Schools team continues to be attentive to district needs through both a proactive and responsive lens. As we begin the 2023-24 school year, the team, led by District Principal of Safe and Healthy Schools consists of:
 - Two Student Advocate positions (STA)
 - Student Engagement Facilitator (CUPE)
 - 0.4 Outreach Teacher (STA)
 - Wraparound Support (CUPE)
 - Safe Schools Coordinator (Exempt)

- The Student Advocate positions were implemented at the end of the 2022-23 school year. Their role as a tertiary intervention includes a focus on transition, middle and secondary schools, system navigation, a vertical approach to family supports, and follow up with students not fully engaged in an educational program.

- The Safe Schools team's preventative work reflects a comprehensive approach to supporting mental health and wellness in schools, and includes an intentional focus on connection, belonging, education, and knowledge.

- Responses to emergent and critical events include liaising with RCMP, supporting the VTRA and/or CIRT processes, providing academic or social-emotional support, and maintaining strong relationships with students, families, and community agencies.

- The volume and complexity of need in society is reflected in our communities and in our schools. This ever-increasing dynamic, coupled with the growth in our district, continues to challenge our system structures. The Safe Schools team supports the immediate health and safety of our schools while also understanding the impact of emerging societal trends and pressures on needed Safe Schools' supports.

Respectfully submitted,

Monica Braniff
Associate Superintendent



Education Policy Committee

Safe Schools Presentation

October 3, 2023

1

Portfolio Overview

- **Two Student Advocate positions (STA) 2.0**
 - Carly Groot and Sophia Pettigrew
- **Student Engagement Facilitator (CUPE)**
 - Doug Andrews
- **Outreach Teacher (STA) .4**
 - Cassidy Conkin
- **Wraparound Support (CUPE)**
 - Lou Leslie
- **Safe Schools Coordinator (Exempt)**
 - Jamie Adair

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2

erase = expect respect & a safe education -
Province of British Columbia (gov.bc.ca)

3

3

Prevention and Response

Always a balancing act!



4

4



Prevention

Connection and Belonging

- Strategies, practices and programs
- SEL & MH promotion
- Relationship building

Education and Knowledge

- Increase understanding
- Common language
- Consistency and routines
 - (Drills and training)

5

5



Game Ready



Blend of both prevention and response....

Role of SEF

- Location
- Coaches
- Funding

6

6



Collaboration across District

- Curriculum Transformation
 - Sexual Health/Consent/Healthy Relationships
 - SUAP grant
 - Social Emotional Learning Coach
- Human Resources
 - Staff Wellness
- Inclusive Education Services
 - Trauma Informed Practice and Behaviour Response
- NIE, ELL/International – School-based Team approach!

7

7



Response

Student Advocate

- * Referral from SBT
- 1:1 connection and relationship building to re-engage student
- On and off site
- Liaise with external supports

Safe Schools Coordinator

Responds to reports of “threat-making behavior” and supports VTRA process

Liaises with RCMP and Safer Schools Student Review rep

Outreach Teacher and Wraparound

- Academic or social emotional support put in place after student review or VTRA process

8

8

SOOKE SCHOOLS 62
Shaping Tomorrow Today

Pressing areas for our team

- Volume
- Intensity
- Growth
- Update policies
- Online safety education

9

9

SOOKE SCHOOLS 62
Shaping Tomorrow Today

Systems Thinking

Prevention

Confidence
Safety
Reassurance
Vs.
Panic
Reality
Culture

Response

10

10

There is no simple solution, program or answer

Be curious, ask questions, watch assumptions!
Go carefully, take care of yourself and work as a team 😊

11

11



Thank you!

Questions, comments or clarifications?

Vanessa White
vrwhite@sd62.bc.ca

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