

## **Committee Report of Resources Committee Meeting of December 12, 2023 via MS Teams**

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**Present:** Ebony Logins, Trustee (Committee Chair)  
Christine Lervold, Trustee (Committee Member)  
Trudy Spiller, Trustee (Committee Member)  
Scott Stinson, Superintendent  
Harold Cull, Secretary Treasurer  
Paul Block, Deputy Superintendent  
Ed Berlando, STA  
Trudy Court, CUPE  
Ceilidh Deichmann, SPVPA  
Tom Davis, SPEAC  
David Lee-Bonar, Assistant Secretary Treasurer  
Randy Cobb, Manager, Transportation  
Nicole Gestwa, IT

### **1. CALL TO ORDER AND ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORIES**

*The meeting was called to order at 6:01 pm by the Committee Chair, who acknowledged that we are honoured to be meeting on the traditional territories of the Coast Salish, specifically Esquimalt Nation, Songhees Nation and acknowledge the three nation SD 62 works with directly in our schools; Scia'new Nation, Coast Salish, and T'Sou-ke Nation; including the West Coast Pacheedaht Nation Nuu-chah-nulth. (words gifted by the three Nations SD62 works with)*

### **2. COMMITTEE REPORT**

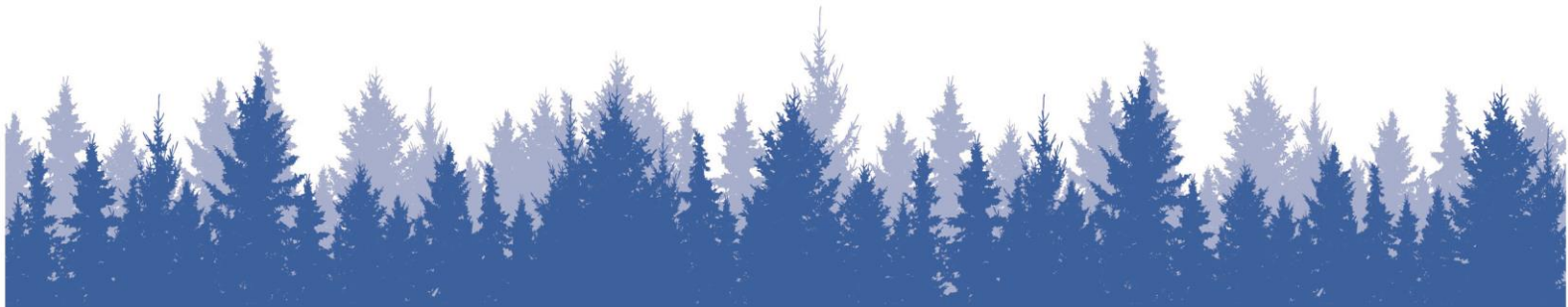
The Board of Education of Sooke School District 62 (Sooke) received the Resources Committee Report dated November 14, 2023, at its Public Board Meeting dated November 28, 2023.

### **3. PRESENTATIONS**

### **4. BUSINESS**

#### **4.1 24/25 Budget Principles, Assertions and Process – David Lee Bonar**

Part of the Board of Education's annual work plan has the approval of the Annual Budget Principles, Assertions and Process which is typically completed in January. As the winter break is later in the year, staff asked Committee members to discuss the budget process and provide feedback on the principles, assertions, and process. The Committee discussed the



existing staff levels in the system, the impacts of the enrolment estimates and that partner groups will be able to provide their budget thoughts to the Board on February 20, 2024. Staff were asked to add an assertion to reflect the additional measures to be taken during the enrolment forecasting process.

As a result, the amended Budget Assertions for Board consideration are:

- 1) The provincial funding formula will remain the same and be based on per FTE funding;
- 2) Domestic enrolment will continue to grow, and current staffing levels (above CA requirements) will be partially used to address this growth;
- 3) *Staff will create multiple data points to consider when developing the domestic enrolment estimates to strengthen the process; and*
- 4) All negotiated/approved salary increases will be funded.

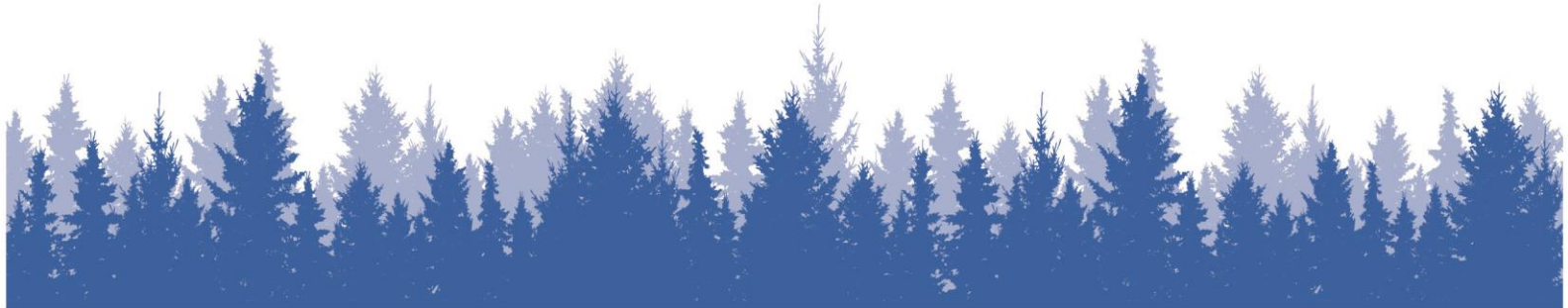
At the conclusion of the discussion, the following motion was put forth for recommendation.

**Recommended Motion:**

**That the Board of Education of School District 62 (Sooke) approve the proposed 24/25 budget principles, assertions and process as amended at the December 12, 2023, Resources Committee meeting.**

4.2 Strategic Plan Renewal Process – Harold Cull

As a continuation of the discussion at the November 14<sup>th</sup> Committee meeting, staff provided an overview of the Strategic Plan Renewal Process and key deliverables for this school year including the environmental scan being conducted. The Committee discussed the stakeholder survey that is out and provided feedback on the Vision/Mission/Values and Beliefs Statements. The Committee discussed adding a staff perspective to the statements and more of a SD62 context through language changes. The completed environmental scan will be brought back to the January Resources Committee meeting for information.



4.3 Transportation Safety Update – Randy Cobb

Staff provided the Resources Committee an update on District wide transportation safety issues including the driver and crossing guard training programs. The Committee discussed the idea of a rider tracking system and reviewed the “My Ride K- 12: Pilot Study that will commence in the Milnes Landing Zone in January 2024.

4.4 EMCS Portable – Harold Cull

Staff provided an update on the portable at EMCS. They reviewed the process and timeline and spoke about the difficulties staff encountered during the install. Further, staff discussed the lessons learned moving forward for future years and the great work that our CUPE staff completed in short order to obtain occupancy for the portable.

5. **ADJOURNMENT AND NEXT MEETING DATE:** January 16, 2024

