

|                              |   |
|------------------------------|---|
| <b>UNIVERSAL PRECAUTIONS</b> | No.: C-434  |
|                              | Effective: Nov. 29/22<br>Revised:<br>Reviewed: Oct. 4/22; Oct. 25/22;<br>Nov. 29/22 |

**ADMINISTRATIVE REGULATIONS**

**Rationale**

Universal Precautions are practices which are intended to protect persons from infection through contact with blood or body fluids and are based on the premise that all blood and body fluids are a potential source of infection. There are a variety of communicable diseases that have various modes of transmission and can be transmitted through blood and through body fluids including seminal, vaginal and fecal secretions. Viruses enter the body through breaks in the skin as open sores or puncture wounds or through the mucous membranes of the mouth, nose and eyes. Persons who carry a communicable disease may not display any symptoms of disease and they may not be aware they are infected. It is imperative that Universal Precautions be used by all persons who have contact with blood and/or potentially infectious body fluids. Only those trained in Universal Precautions Safe Work Procedure are permitted to safely clean and disinfect bodily fluids.

**A. Responsibilities**

**The School District will:**

- a) Maintain current Policies, Regulations and practices with regard to Universal Precautions.
- b) Provide training to applicable staff with regard to Universal Precautions through District Health and Safety.
- c) Provide PPE, supplies and equipment needed to practice Universal Precautions.

**Supervisors, Department Heads and Principals will:**

- a) Ensure applicable staff within their area of responsibility have received training in Universal Precaution procedures.
- b) Ensure that all staff are aware of their own responsibility to follow the practices outlined in this Regulation.

**Employees will:**

- a) Attend and participate in training provided on Universal Precautions as applicable to their role.
- b) Follow the practices outlined in this Regulation and in the orientation.

**B. Safe Work Procedure**

- a) Staff will follow the Universal Precautions – Clean Up of Bodily Fluids safe work procedure found on the Engage site under Health, Safety & Wellness.