

**School District #62 (Sooke)**

<b>CAREER EDUCATION</b>	No.: B-132
	Effective: Dec. 10/92 Revised: July 5/05; June 23/15; Apr. 26/22 Reviewed: May 11/15; Feb. 1/22; Feb. 22/22; Apr. 26/22

**SCHOOL DISTRICT POLICY**

The Board of Education recognizes that Career Development is one of the "collective mandates" in addition to Intellectual Development and Human and Social Development of the public education system, shared by schools, family and community. Career Education programs in BC schools should prepare students to attain their career and occupational objectives; to assist in the development of effective work habits and the flexibility to deal with change in the workplace as per the [Vision for Student Success](#). When students complete secondary school, they will have developed:

- Competencies to be self-directed, responsible individuals who can set and meet career goals.
- Knowledge of a range of career choices, and actions needed to pursue those choices; and,
- Employability skills required to work effectively and collaboratively in a workplace.
- A personal awareness of overall strengths, character and passions with a focus to leverage skills and attributes to foster independence in the 21<sup>st</sup> century.

Career Education is designed to facilitate the student’s use of community resources for learning experiences and pursuit of career and life objectives.

*Career Development Policy Issued and in effect January 2022.*

**CAREER-LIFE COURSES AND PROGRAMS**

1. Definitions – General

- a. Career-Life Courses and Programs: Educational courses and/or programs focusing on a career or career-related area of study, which may combine related secondary and post-secondary courses. For purposes of reporting to the Ministry, career courses and programs may include any of the following:
  - [Work Experience \(WEX\)](#): Supports students in both their career development and their human and social development. This type of experiential learning increases the relevance of school by helping students connect what they learn in the classroom with the skills, knowledge, and attitudes needed to be successful in both the workplace and larger community. This course can include volunteer service.

- Career Preparation Programs: Prepare students for entry into the workplace or for further education and training in a specific career pathway that includes coursework and 90 hours of work experience placements.
  - Youth Work in Trades (YWT): Students earn 16 credits toward secondary school graduation and begin earning work-based training hours toward provincially and nationally (Red Seal) recognized industry training program credentials.
    - Youth Train in Trades (YTT): An industry training program for high school students. Through a YTT program, students take courses that will provide both high school graduation credits and post-secondary institution credits at the first level of foundation/apprenticeship technical training.
    - Post-Secondary Transition Programs (Dual Credit): Educational programs that combine secondary and post-secondary courses that lead to Grade 12 graduation as well as help students make smooth transitions to further education or training. Students receive both high school graduation credits as well as post-secondary credits.
  - b. Curriculum: The Career Education curriculum is highlighted by the Big Ideas in Kindergarten to grade 3, grades 4-5, grades 6-7, grades 8-9, and in the grad program for grades 10-12. In grades K-9, the Career Education curriculum is woven into the learning programs of all students. In grades 10-12, students earn 8 credits towards graduation by completing Career Life Education, Career Life Connections, and their Capstone project or presentation. Students are supported through learning standards focused on Curricular Competencies and Content.
2. The Board of Education (the "Board") supports career programs that integrate classroom learning with practical experience in the workplace. These programs link the resources of secondary schools, business/industry, post-secondary, and the community to provide senior students with educational experiences that prepare them for the transition from school to further study and/or work.
3. Schools and school boards may also create career programs as educational options to support students in career development. Successful career courses and programs provide students with opportunities to integrate school-based learning with post-secondary pursuits and community-based work experiences. In these programs, students explore a particular focus area or career interest, participate in post-secondary and/or workplace learning to prepare for transitions to the workplace or to further education, and training at a post-secondary institution. To support and recognize student achievement in the area of career development, participation in a career program is acknowledged on a student's transcript.

### **Co-ordination**

The Board believes that co-ordination of career programs is required both at the district and school level to ensure that:

- Ministry of Education requirements for programs are met,
- Board regulations and guidelines are followed,
- Parental understanding and consent is secured,
- All students receive appropriate preparative instruction for off-campus work experience,
- The required forms and authorizations are completed and processed,

- Appropriate supervision and evaluation is provided and accurate records are kept,
- Employer support is developed and maintained,
- New programs are developed as required by the district and the Ministry,
- Develop and maintain post-secondary links and programming opportunities,
- Develop and maintain industry and community links for work experience and employment opportunities,
- Labour market and post-secondary information is provided and used as a basis for program development and promotion.