

School District #62 (Sooke)

LIVE STREAMING PUBLIC BOARD AND STANDING COMMITTEE MEETINGS	No.: A-410
	Effective: Jan. 25/22 Revised: Reviewed: Nov. 23/21; Dec. 7/21; Dec. 14/21; Jan. 25/22

ADMINISTRATIVE REGULATIONS

1. Regularly scheduled or special public meetings of the Board of Education, as well as publicly attended standing committees of the Board (Education-Policy and Resources Committee) will be live streamed except as provided herein.
2. Members of the public will use the "Q&A" function of the online meeting platform for the Board to consider any public questions during the "Question Period" portion of the Board Meeting agenda as outlined in Policy A-400 – School Board Meetings or as invited by the committee chair for standing committee meetings.
3. When asking a question participants must identify themselves as per ***Policy A-412 "Delegations and Questions to the Board"***.
4. The online meeting "chat" function will only be used by meeting participants to indicate that they wish to speak, and not as a mechanism to add information to the discussion.
5. The communication mechanism for live streaming meetings of the Board must permit the meeting participants to hear each other and, except for any part of the meeting which is closed in accordance with Policy A-400, that permits the public present at the meeting to hear the participation of all members during the meeting.
6. The video recording of any public meeting of the Board of Education or standing committee of the Board produced by the District is the exclusive property of the District.
7. Video recordings of Regular Public Board Meetings and standing committee meetings of the Board will be available for public viewing until the official minutes of the meeting have been approved by the Board.
8. By participating in Board or Committee Meetings, participants agree to be recorded and live streamed as part of the proceedings. Notice must be provided in the Notice of Meeting and at the start of a public meeting that recording and live streaming will occur. To the extent possible, members of the public attending the meeting in person, except for delegations, will not be recorded.
9. The Board Chair or Committee Chair may direct staff to edit the video recording of a meeting prior to posting including for reasons such as avoiding possible legal liability to the Board, the District and District employees, personal privacy, decorum and to remove defamatory or otherwise improper content. Legal advice will be sought as necessary.
10. Where the recording of the meeting posted on the Internet is edited, a notation to that effect will be made in the minutes and on the electronically posted version.
11. An unedited recording of any meeting where a posted recording has been edited, will be archived by the Board.
12. If there is an interruption in the communication link to a member who is participating electronically, the Presiding Member may;
 - a. adjourn the meeting until it is determined whether or not an electronic or telephone link can be re-established, or
 - b. continue the meeting and treat the interruption in the same manner as if a member who is physically present leaves the meeting room unless it is established that the cause of the interruption was an interruption in the School District's system.