

**School District #62 (Sooke)**

<b>BAND INSTRUMENT RENTAL</b>	No.: C-411
	Effective: Feb. 2/84 Revised: July 14, 2005; Jan. 4/22 Reviewed: Jan. 4/22

**ADMINISTRATIVE REGULATIONS**

1. The school district will only rent the following larger or more expensive instruments: French Horn, Alto Saxophone, Tenor Saxophone, Baritone Saxophone, Trombone, Euphonium, Bassoon, Oboe, Bells, Tuba, Flute, Clarinet and Bass Clarinet.
2. No child should be denied the opportunity to participate in the band program because of the inability to pay the fee for the rental of a school district instrument. Therefore, the band teacher, after consultation with the Principal, has the power to reduce or eliminate the rental fee for students who are in financial need.
3. It is recommended that Band rental fees are paid for half the year's rental when the instrument is issued to a band student. If this is not possible, school staff will work with a family on a mutually agreeable payment plan.
4. Rental fees will be refunded to a student if they stop participating in the program. The refund will be pro-rated to the following month. For example, if the student leaves the program on November 15, the refund will be pro-rated from December onward for repayment.
5. It is recommended rental fees for the remainder of the school year must be paid before February 15. If this is not possible, school staff will work with a family on a mutually agreeable payment plan.
6. The rental fee for all large instruments will be determined by the Superintendent or designate after consultation with staff. Parents will be informed of this fee at the beginning of each school year.
7. The costs for the repair of willfully damaged instruments, or the replacement of lost instruments will be borne by the parent/guardian of the student responsible. The parent/guardian will be billed by the District.
8. Monies generated from the rental of school district instruments will be placed in a non-public school-based account to be used for the repair, replacement and maintenance of these instruments.
9. Schools offering band programs need to add the following language to the annual course selection book, regarding band program/course fees: no student will be denied educational opportunities due to financial constraints.